



# ZION LUTHERAN SCHOOL

1405 East Fallbrook Street  
Fallbrook, California 92028-2427  
760-723-3500 - fax 760-723-3951  
www.zlcs.org

Preschool through 8<sup>th</sup> Grade  
Mrs. Donna Woods, Principal

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2012-2013

Dear Prospective Family,

**Welcome to Zion!** Thank you so much for taking a look at our school. If you are looking for a superb academic program, enriched with art, music, technology, physical education, foreign language, and sports programs in a caring atmosphere, you've come to the right place! Zion is a family place; a place where relationships are tended to with Jesus Christ's love: in the classroom, across the campus, within our parent community, and especially within our church. We are more than a place to learn – we are a place to belong, with a caring, loving, and nurturing support system of teachers, staff, parents, and church members who join together in the educational, spiritual, and personal development of each and every child. We value and pray for each child and family. Even more importantly, we have a great God who knows our name, who loves us, and who cares for us.

**ZION C.A.R.E.S.!** Our students are **Christ-centered**, **Academic Achievers**, and **Responsible Citizens**, with **Exceptional Character** and **Servants' Hearts**. Our experienced, talented, and dedicated teachers lovingly work with your children to lay a strong foundation for future learning. We have a safe, caring, and peaceful school environment. We help our students develop strong Christian values to shape their characters to become productive citizens.

It gives me great joy to personally know each of our families as we work in partnership with each other to give your child the very best education. We pray that **you** will join Zion's family!

In Christ's service to you and your family,

Donna Woods

*"Those who hope in the LORD will renew their strength.  
They will soar on wings like eagles; they will run and not grow weary, they will walk and not be faint" (Isaiah 40:31).*

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Michelle Moeller, Preschool Director



## K-8 REGISTRATION CHECKLIST

### All Students

Name: \_\_\_\_\_

- \_\_\_ Enrollment Form Grade: \_\_\_\_\_
- \_\_\_ Tuition & Fee Contract
- \_\_\_ Registration Fee \$250 – 2/2/12 through 2/17/12  
\$350 – 2/20/12 through 5/15/12  
\$400 – after 5/15/12
- \_\_\_ Authorization Form (*Simply Giving/ACH tuition payments*) attach a voided check.  
(*For automated tuition fee withdrawal. Required for all monthly payment schedules.*)
- \_\_\_ Application for Active Zion Lutheran Church Member Tuition Discount (*if applicable*)

### K-1 Requirements

- \_\_\_ Kindergarten/1<sup>st</sup> Grade School Entry Health Check up form signed by doctor

### 7-8 Requirements

- \_\_\_ Proof of DTaP or Tdap booster shot within last 12 months. (Grades 7-8)

### New Students

- \_\_\_ New Student K-8 Information Form
- \_\_\_ Copy of Birth Certificate
- \_\_\_ Copy of Shot Record/Health & Immunization Record
- \_\_\_ Copy of current & prior year report cards. (Grades 1-8)
- \_\_\_ Copy of most recent standardized test scores. (Grades 2-8)

For Office Use Only: Verified Complete: \_\_\_\_\_ New/Returning: N R Date: \_\_\_\_\_ By: \_\_\_\_\_

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FOR OFFICE USE ONLY:

2012-2013 Grade Level: \_\_\_\_\_

Indicate days attending preschool:

Mon  Tues  Wed  Thurs  Fri

Enrollment Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

Family #: \_\_\_\_\_

Student #: \_\_\_\_\_

## 2012-2013 ENROLLMENT FORM

Date: \_\_\_\_\_

2012-2013 Grade Entering: \_\_\_\_\_

### STUDENT INFORMATION

Last Name: \_\_\_\_\_ First Name: \_\_\_\_\_ M.I.: \_\_\_\_\_ Goes by: \_\_\_\_\_

Social Security #: \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ Birthdate: \_\_\_\_/\_\_\_\_/\_\_\_\_ Sex:  Male  Female

Student resides with (check one)  Both Parents  Mother only  Father only  Shared Custody  Step Parent  Guardian \_\_\_\_\_

Race: (For Statistical Purposes Only)  African-American  Caucasian  Hispanic  Asian  Other: \_\_\_\_\_

Does this student have an IEP/ISP? (Individual Education Plan)  Yes  No If yes, please provide a copy.

NEW STUDENTS TO ZION ONLY:

2011-2012 School Attended: \_\_\_\_\_ Phone #: \_\_\_\_\_

School Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

FAMILY INFORMATION	FATHER INFORMATION	MOTHER INFORMATION	STEP PARENT INFORMATION
First and Last Name <i>(please print legibly)</i>			
Work Phone Number			
Occupation			
Employer			
Home Mailing Address			
City, State, Zip			
Home Phone Number			
Cell Phone Number			
Email Address			

### SCHOOLREACH INFORMATION

Primary Contact Number: \_\_\_\_\_ (cell phone)

Secondary Contact Number: \_\_\_\_\_

### SIBLING INFORMATION - NOT ENROLLED AT ZION

Name: \_\_\_\_\_ Age: \_\_\_\_\_ Grade: \_\_\_\_\_ 2012-13 School Attending: \_\_\_\_\_

Name: \_\_\_\_\_ Age: \_\_\_\_\_ Grade: \_\_\_\_\_ 2012-13 School Attending: \_\_\_\_\_

### ADDITIONAL INFORMATION

Family Church Affiliation: \_\_\_\_\_

Student Baptized:  Yes  No

Non-Discriminatory Policy: Zion Lutheran School admits students of any race, religion, color, and national origin and ethnic origin to all the rights, privileges, programs and activities generally accorded or made available to students at the school. It does not discriminate on the basis of race, religion, color or national or ethnic origin in administration of its policies, admissions policies, scholarship and loan programs, and athletic and other school-administered programs.

Student's Name: \_\_\_\_\_ 2012-2013 Grade: \_\_\_\_\_

**EMERGENCY / SIGN-OUT INFORMATION - THE FOLLOWING INDIVIDUALS ARE AUTHORIZED BY THE PARENT / GUARDIAN TO PICK UP CHILD FROM SCHOOL**

Notify the school principal immediately if there are any court orders restricting non-custodial parents or others from contact with the child.

Yes, there are court orders regarding custody (please attach).

EMERGENCY &/OR PICK-UP	NAME	RELATIONSHIP TO STUDENT	HOME PHONE	CELL PHONE	WORK PHONE
<input type="checkbox"/> E <input type="checkbox"/> P-U					
<input type="checkbox"/> E <input type="checkbox"/> P-U					
<input type="checkbox"/> E <input type="checkbox"/> P-U					
<input type="checkbox"/> E <input type="checkbox"/> P-U					
<input type="checkbox"/> E <input type="checkbox"/> P-U					
<input type="checkbox"/> E <input type="checkbox"/> P-U					

**MEDICAL CONSENT**

Name of Physician: \_\_\_\_\_ Office Telephone: (\_\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_

List Student's known allergies, medications or medical conditions of which the school should be aware: \_\_\_\_\_

In an emergency Zion Lutheran School is authorized to seek emergency medical assistance for our child.

The teaching or office staff will administer medication (prescription or over-the-counter) to students upon receipt of the medication and written permission and signed form from the parent/guardian.

Parent/Guardian signature: \_\_\_\_\_ Date \_\_\_\_\_

**PHOTO RELEASE**

- Students enrolled at Zion Lutheran School may have their picture, class work, name and/or other accomplishments published/recorded in school-related publications and on the church and school website.
- Parental permission is required for a student's picture or work to be published in community newspapers, district publications and the like.
  - Yes  No. I do not give permission.

Parent/Guardian signature: \_\_\_\_\_ Date \_\_\_\_\_

**INTERNET AND HANDBOOK**

- I understand that use of Computers and the Internet at school will require my signature and my child's signature on the Acceptable Use Policy form, which will be available on-line in August. I understand that my son or daughter will be held liable for violations of this policy.
- I understand that my signature will be required on the new Parent/Student Handbook form, which will be available on-line in August.

Parent/Guardian signature: \_\_\_\_\_ Date \_\_\_\_\_

**PARENT / GUARDIAN COMMITMENT**

- I hereby certify that the information on this application is accurate and complete and that incorrect or incomplete information may result in non-acceptance or dismissal from school.
- I will commit myself to wholehearted, positive cooperation with my child's teacher, that my child might receive the best education possible.
- I will comply with the rules of the school and encourage my child to do the same. I understand the standards of Zion Lutheran School do not tolerate profanity, obscenity in word or action, dishonoring of God or the Word of God, nor disrespect to the personnel, students, or property of the school.
- If my child is not able to comply with the standards of the school after reasonable effort has been made, I agree to withdraw my child from the school.
- I will be punctual in my financial obligations to the school.

Parent/Guardian signature: \_\_\_\_\_ Date \_\_\_\_\_



**WHAT IS FAST?**

FAST stands for “Financial Aid for School Tuition”. This is run by an outside company that processes your application for Financial Aid.

**WHO CAN APPLY?**

Any family that would like to attend Zion Lutheran School.

**HOW DO I APPLY?**

Simply go to our website: [www.zlcs.org/admissions](http://www.zlcs.org/admissions) and click on the FAST link, this will take you to the application.



**IS THERE A CHARGE TO APPLY?**

There is a \$35.00 filing fee to apply.

**HOW LONG WILL IT TAKE TO COMPLETE?**

The application is similar to gathering information for your taxes. Once you have gathered all the necessary information, it should take about 45 minutes to complete.

**IS THERE A DEADLINE?**

You may apply starting the first day of registration thru May 15. Remember: with financial aid, earlier is always better.

**WHAT IF I DON'T HAVE A COMPUTER?**

The Fallbrook Library has computers with Internet access available for use. You will need to set up an email address. Both Yahoo and Hotmail offer free email service.

**WHAT IF I HAVE QUESTIONS?**

Most questions can be answered on the FAST website. But feel free to call us at 760-723-3500 and ask for our business manager—Suzanne Longhurst, if you have additional questions.

**WHAT HAPPENS AFTER I HAVE COMPLETED THE APPLICATION?**

Once FAST receives all of your information, including your most recent tax return, your information is immediately calculated and the recommended award is available to the school. However, awards may not be made until all applications are in, and they are often contingent upon the funds available and the number of families requesting aid. We will notify you directly about the financial aid decision.

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## TUITION AND FEE CONTRACT FOR 2012-2013 KINDERGARTEN-8<sup>TH</sup> GRADE

**FAMILY NAME:** \_\_\_\_\_

Student: \_\_\_\_\_ Grade for 12/13: \_\_\_\_\_ Student: \_\_\_\_\_ Grade for 12/13: \_\_\_\_\_  
Student: \_\_\_\_\_ Grade for 12/13: \_\_\_\_\_ Student: \_\_\_\_\_ Grade for 12/13: \_\_\_\_\_

*I understand the following information constitutes a financial agreement between Zion Lutheran School ("the School") and the undersigned once a student is accepted.*

### 2012-2013 Registration Fees

\$250.00 – 2/2/12 through 2/17/12

\$350.00 – 2/20/12 through 5/15/12

\$400.00 – after 5/15/12

This fee is non-refundable. Upon acceptance of this student by the school and completion of all paperwork, the registration fee holds your child's place on the class roster until the date your first tuition payment is due. When the class size has been reached, the registration fee will hold your child's place on the waiting list.

### 2012-2013 Tuition – See chart on Reverse

Base Tuition is set at \$ 4900 per student for the 2012-2013 academic school year for Kindergarten.

Base Tuition is set at \$ 6630 per student for the 2012-2013 academic school year for grades 1-5.

Base Tuition is set at \$ 6780 per student for the 2012-2013 academic school year for grades 6-8.

### Discounts

Discounts apply only to Base tuition. The Church Member and Sibling Discounts may be used in conjunction with each other.

**Members:** Members of Zion Lutheran Church receive a 10% discount with signed Elder approval on their BASE tuition. Please complete the Application for Active Member Discount.

**Siblings:** There is a multi-child discount of 10% on the BASE tuition for siblings only (Grades K-8 only). Each K-8 child over and above the first sibling registered automatically receives this discount. [Due to the nature of preschool tuition, preschool children are not eligible for the Sibling Discount.]

**Military:** Members of the U.S. Military on active duty receive a 25% discount for grades 1-8.

### Payment Options

The following payment options are available to allow families to best manage their own finances and better service our school's annual cash flow needs.

- 1. Full Year or Half Year Prepay:** Families make one payment billed July 1<sup>st</sup> or two payments billed July 1<sup>st</sup> and January 1<sup>st</sup> by cash or check for the entire amount before the dates listed and receive a **2% discount**. Families wishing to pay by credit card waive the 2% discount.
  - 2. Direct Monthly Payment Plans:** Families may divide the tuition into 10 or 12 equal payments automatically withdrawn from a checking or savings account. Payments for 10 months begin in August and end in May. Payments for 12 months begin in July and end in June. All monthly payment plans will be set up on a direct payment through *Thrivent's Simply Giving Plan* -- complete the required form and provide a voided check. Any families requesting monthly statements in lieu of the direct payment plan will be charged a one time, \$100 set up fee.
- ☞ Any schedule changes made to the payment plans after August 1<sup>st</sup> will require a \$25 processing fee each time the payment schedule is amended. All annual and semi-annual tuition payments not received by **July 31<sup>st</sup> (and January 31<sup>st</sup> for semi-annual)** will no longer be eligible for the 2% discount. If payment is not received by **August 1<sup>st</sup>** the account will be set up on monthly billing with a \$100 set up fee.

### Billing Schedule

Zion Lutheran School assesses monthly tuition fees on the 1<sup>st</sup> day of the month in advance of attendance. All tuition and fees are billed on the 1<sup>st</sup> and are due by the 10<sup>th</sup>. A **\$50** late fee will be assessed to all payments received after the 20<sup>th</sup> of the month. All monthly payment plans set up through *Thrivent's Simply Giving Plan* may select their payment date and are exempt from monthly late charges. A **\$25** service fee will be assessed for all bank returns for insufficient funds.

### Extended Daycare

Extended Daycare is available for Grades K-8 from 7:00 AM to the start of school and from the end of school until 6:00 PM. Students not picked up after school (within 10 minutes of dismissal) will be signed into Day Care and parents will be billed accordingly. Fees for K-8 Daycare are **\$5** per hour, billed in half hour increments. Extended Daycare charges are billed monthly, in arrears.

Parents who pick up their children from Extended Daycare after the scheduled closing time, or drop off their children prior to the scheduled opening time, will be charged \$20 for the first 5 minutes and \$2 for every minute thereafter. These charges will be posted to the family's monthly account statement and will be in addition to the regular fees for Extended Daycare services.

**Uniforms**

Zion is contracted with True Grits Uniform Company. Before the first day of school, each family is required to purchase uniforms and all clothing your child will wear to comply with our uniform policy.

**Service Hours**

Each family will be required to volunteer a minimum of 20 service hours during the school year. If parents are unable to serve the required service hours they will be billed at a rate of \$10 per service hour requirement not met. Service hour fees due will be included with the May 1<sup>st</sup>, 2013 billing statements.

**2012-2013 BASE TUITION PAYMENT AMOUNTS**

	Community Family	Annual	Semi-Annual	10 Month	12 Month
Kindergarten	\$4900.00	\$4802.00	\$2401.00	\$490.00	\$408.33
Grade 1-5	\$6630.00	\$6497.40	\$3248.70	\$663.00	\$552.50
Grade 6/7/8	\$6780.00	\$6644.40	\$3322.20	\$678.00	\$565.00

\*Prices will roll back to 2011-2012 tuition prices if we have 120 students enrolled by May 15, 2012

**Payment Commitment:**  Registration Fee: \$250x \_\_\_\_\_ (# of children) = \$ \_\_\_\_\_ (February 2, 2012 – February 17, 2012)  
 Registration Fee: \$350x \_\_\_\_\_ (# of children) = \$ \_\_\_\_\_ (February 20, 2012 – May 15, 2012)  
 Registration Fee: \$400x \_\_\_\_\_ (# of children) = \$ \_\_\_\_\_ (After May 15, 2012)  
 Please attach payment to this form.

**1. Select one.**

- I will make one payment by cash or check in July and receive a 2% discount.
- I will make one payment by credit card in July.
- I will make two payments by cash or check in July / January and receive a 2% discount.
- I will make two payments by credit card in July / January.
- I want to pay in 10 installments through *Simply Giving*, beginning in August and ending in May. My paperwork is attached.
- I want to make 10 installments through direct billing, beginning in August and ending in May. I have attached \$100 for the set-up fee.
- I want to pay in 12 installments through *Simply Giving*, beginning in July and ending in June. My paperwork is attached.
- I want to make 12 installments through direct billing, beginning in July and ending in June. I have attached \$100 for the set-up fee.

**Initials: \_\_\_ 2.**  Our family qualifies for the Active Military Discount. A copy of Active Military ID is attached.

**Initials: \_\_\_ 3.**  Our family qualifies for the Zion Lutheran Church Member Discount. The form is attached.  
 Our family does not qualify for this discount.

**Initials: \_\_\_ 4.** I understand that failure to pay the full tuition due for two consecutive months can result in cancellation of enrollment.

**Initials: \_\_\_ 5.** I understand that other costs throughout the year, including food, field trips, and other special fees, are not included in the tuition and must be paid promptly when billed.

**Initials: \_\_\_ 6.** I understand that a written 30-day notice of withdrawal is required and that a \$100 withdrawal charge will be applied to students leaving the school, when pro-rating the fees.

I hereby acknowledge that I have read and understand the 2012-2013 Tuition and Fee schedule, that I am personally responsible for the tuition of my child(ren), and I hereby agree to and will abide by all terms and provisions contained herein as a part of the K-8 Enrollment Contract. I understand that this agreement will terminate upon the withdrawal or dismissal of the child(ren) from the School, and that I will still be responsible for any incurred tuition or fees due on or before the date of withdrawal.

Signed: \_\_\_\_\_ Print: \_\_\_\_\_ Date: \_\_\_\_\_  
 (Person completing this form)


Relationship to student: \_\_\_\_\_

Signed: \_\_\_\_\_ Print: \_\_\_\_\_ Date: \_\_\_\_\_  
 (Person completing this form)

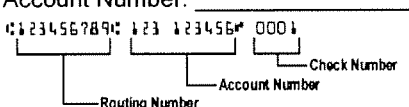
Relationship to student: \_\_\_\_\_

For office use only: Date: \_\_\_\_\_ Check #: \_\_\_\_\_ Amount: \$ \_\_\_\_\_ By: \_\_\_\_\_

# AUTHORIZATION FORM

The **Simply Giving** Program  
 endorsed by  
 Thrivent Financial Bank

FOR OFFICE USE ONLY	STUDENT #:	DATE:
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<b>Zion Lutheran School</b>		
Effective date of authorization: ____/____/____		Name of Student: _____
Type of Authorization Form: <input type="checkbox"/> New Authorization <input type="checkbox"/> Change banking information <input type="checkbox"/> Change payment amount <input type="checkbox"/> Discontinue electronic payment <input type="checkbox"/> Change payment date		
Last Name	First Name	
Address		
City	State	Zip
<b>TUITION PAYMENT PLAN</b> (please check one): <input type="checkbox"/> 12 Month Plan (July through June) <input type="checkbox"/> 10 Month Plan (August through May) <input type="checkbox"/> 2 Month Plan (July and January)		
Date of first payment: ____/____/____  Date of last payment (optional): ____/____/____	Date of monthly payment: <input type="checkbox"/> Weekly on _____ <input type="checkbox"/> Monthly on _____ <input type="checkbox"/> Semi-Monthly (transferred on 1 <sup>st</sup> and 15 <sup>th</sup> of each month)	Amount of first payment: \$ _____ Amount of ongoing payment: \$ _____ Amount of last payment (optional): \$ _____
<b>CHECKING / SAVINGS</b>	Please debit payment from my (check one): <input type="checkbox"/> Savings Account (contact your financial institution for Routing #) <input type="checkbox"/> Checking Account (staple a voided check below)	Routing Number: _____ <i>Valid Routing # must start with 0, 1, 2, or 3</i>  Account Number: _____ 
	I authorize the above school and Vanco Services, LLC to process debit entries to my account. I understand that this authority will remain in effect until I provide reasonable notification to terminate the authorization.	
Authorized Signature: _____		Date: _____

**Monthly Simply Giving deductions are set up to cover tuition payments. If you would like to authorize Zion Lutheran School to also deduct for incidental charges, please indicate your preference below.**

Please deduct incidental charges, (lunch, field trips, etc.), charged to my Zion account from the same account indicated above, monthly on the \_\_\_\_ day of the month, not to exceed \$ \_\_\_\_\_ per month.

Authorized Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Please staple voided check if new authorization.**

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## APPLICATION FOR ACTIVE ZION LUTHERAN CHURCH MEMBER TUITION DISCOUNT

Family Name: \_\_\_\_\_

Student Name (s):

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_
4. \_\_\_\_\_

I am applying for an Active Member Tuition Discount for my child(ren). I realize that in receiving such a discount, I am committing to the following:

1. *I believe in the Triune God and I confess Jesus Christ to be my Lord and Savior from sin.*
2. *I believe the Holy Scripture to be the Word of God, and I believe that the teachings and practices of Zion Lutheran Church are faithful and true to the Word of God.*
3. *My child(ren) and I will attend Sunday morning worship service, including Adult Bible Study and Sunday School at Zion Lutheran Church at least twice per month.*
4. *My child(ren) of confirmation class age will attend weekly confirmation classes.*
5. *I will support the ministries of Zion Lutheran Church and School with my prayers, service and offerings.*
6. *The members of my family have been baptized and those confirmed will regularly partake of Holy Communion.*
7. *I will actively seek to share my faith through word and action, and I will encourage others to join me for worship of the Lord.*

I realize that if I fail to continue as an active member of Zion Lutheran Church, I will forfeit the Active Member Tuition Discount.

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

**Board of Elder Approval:** (upon approval return to church secretary)

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

**Board of Education Approval:**

Signed: \_\_\_\_\_ Date: \_\_\_\_\_